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12 October 1972

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training

1. General

a. Narcotics Control Course

The Agency's portion of the FBI's Interagency Narcotics Control Course was completed on Friday, 6 October. The two-day stint on CS philosophy and techniques was handled by three officers from the WH Division, the Deputy Chief [REDACTED] and three instructors from the Operations School. The instruction was successful in the main although we have not yet had the evaluation from the course coordinator. In our view there are a number of refinements to make for the next presentation; these to be determined after all returns are in.

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b. Prevention and Treatment of Alcoholism

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[REDACTED] of the Office of Personnel for further discussion on the coverage to be given in OTR's courses on the subject of alcoholism. At this time, it is contemplated that the subject will be included in the Fundamentals of Supervision and Management; other courses yet to be determined.

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c. NSA's Assistance in Language Training

25X1A The week (14 August) that [REDACTED] of the Language School spent at the Language School of the National Security Agency in an orientation of training given at NSA has paid unexpected dividends, particularly with respect to training for selected officers of the Office of Communications. As a follow-up to Larry's visit, [REDACTED] 25X1A

25X1A [REDACTED] Training Officer for the Special Projects Division of OC, visited NSA  
25X1A with [REDACTED] on 6 October and agreement was reached wherein NSA will accommodate OC's requirements, limited though they presently appear to be. Since NSA's Language School emphasizes listening comprehension in its programs, its training is more appropriate to the needs of OC than that of the Foreign Service Institute. NSA will do the training at no cost, a prospect that may net considerable savings to CIA. [REDACTED] X1A  
will maintain liaison directly with NSA to keep language school officials there apprised of impending requirements.

d. Request from Navy for Operations Training

25X1A We have received a request from the Naval Intelligence Command (NIC) that CIA train a Navy civilian instructor in "radecraft, non-technical communications, maritime operations and all operational phases of clandestine collection." The civilian instructor would then be charged with training Navy Foreign Intelligence Specialists who are in fact, clandestine collection officers who will be working overseas. The candidate for the training is a former Army M/Sgt. who at one time was attached to an Agency training program [REDACTED]. He has been connected off and on with intelligence for the Army since December 1964, including four years at Fort

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Holabird and Fort Huachuca as an instructor in tradecraft. We are preparing a reply suggesting a meeting for a more detailed discussion. Our reply will be coordinated with [REDACTED] who received the NIC request.

e. Language Training for NASA Officers

The Chief of the Language School has had a telephonic request from Dr. Fuller of the Department of Agriculture Graduate School for assistance in setting up a program for NASA officials who will be in contact with Soviet officials at, or following the space link-up of the American and Soviet space-ships and who will need some training in the rudiments of Russian conversation. Dr. Fuller's requirements were imprecise and he has agreed to come back with a clearer picture of what is needed, after which C/LS will advise of the kind of assistance the School may be able to provide. 10-15

f. Undergraduate Study for Foreign Service Secretaries

Mr. Chester Johnston, Assistant to the Dean of Southern Illinois University, visited the Support School on Friday, 29 September, to discuss with several OTR instructors his plans for developing a special curriculum for foreign service secretaries and to obtain advice on the subjects in his proposed curriculum. His coming to the School was recommended in our response to the letter he sent to the DTR, at the suggestion of [REDACTED] the Agency's recruiter in the Chicago area, in which Mr. Johnston told of his hopes for a two-year program for secretaries who intended working in foreign affairs departments of Government. (Mr. Johnston visited the Department of State while he was in the area.) He has since telephoned his thanks and his intention to send this Office a copy of the curriculum after its adoption by the university authorities.

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g. Foreword for Donovan-Stephenson Book

25X1A Sir William S. Stephenson, former British Intelligence Chief in New York, has cabled [REDACTED] an invitation to write a foreword to The Two Bills, which is an account, to be published by Bantam Books, of Stephenson's wartime collaboration with Major General William J. Donovan. A week earlier Stephenson had cabled Tom that a Canadian Broadcasting TV team was in Bermuda, along with Colonel Richard Ellis, author of The Two Bills, "rolling miles of sound film in color for a series" on the book.

2. Notes

There are now seven nominees for the Foreign Affairs Executive Seminar starting on 30 October. Five are from the DDI and two are from the Support Directorate; none as yet from the CS.... A pilot team of four Support officers has been enrolled in the Civil Service Commission's Productivity Management Workshop (five days) which is to begin on 30 October. The officers represent OMS, OS, OP, and the Plans Staff of your Office.... 25X1A [REDACTED] has been recalled from retirement for a special program of the WH Division involving an influential instructor at the Brazil Intelligence School.... In response to your request for candidates to represent the Support Directorate on the Agency's Intelligence Museum Commission, OTR has nominated [REDACTED] 25X1A Deputy Chief of the School of Intelligence and World Affairs.... [REDACTED] 25X1A [REDACTED] RECD/OL visited the Public Works Branch at the [REDACTED] 25X1A [REDACTED] to obtain additional data for the study being done on the feasibility of moving some of the operation at the [REDACTED] to the Station.... 25X1A

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Conference was held from 2-5 October [REDACTED] Thirty-one 25X1A  
officers attended. Thirteen members of TSD's Administrative and Logistics staffs  
held their conference [REDACTED] from 5-7 October. 25X1A

3. Guest Speakers

Attached is the schedule of high-level guest speakers who will participate in OTR  
courses during the week beginning Sunday, 15 October.

[REDACTED]  
Acting Director of Training

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